



Section 3 – Authorisation RTO Manager						
I confirm the information is correct and certification can be issued:						
Name:				Position:		
Signature:				Date:		
Certificate Correct:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Signature:			Date:
Certificate/Letters Sent:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Signature:			Date:
Certificate/Letters Copy Filed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Signature:			Date:
Certificate picked up:	<input type="checkbox"/> Yes		Signature of Student:			Date:
RTO Manager						
All Fees Paid:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Signature:			Date: